



# EUROPEAN UNION OF SUPPORTED EMPLOYMENT SCHOLARSHIP PROGRAMME

2011/2013

## INFORMATION PACK



The European Union of Supported Employment is established to facilitate the development of Supported Employment throughout Europe. Supported Employment assists people with significant disabilities (physical, intellectual, psychiatric, sensory and hidden) to access real employment opportunities, of their own choice, in an integrated setting with appropriate ongoing support to become economically and socially active in their own communities.

EUSE works to achieve this through the promotion of the Supported Employment model, the exchange of information and knowledge on good practice in Supported Employment and the development of model services. EUSE provides a platform for networking with other organisations and associations at European and worldwide level.

Following on from the success of the first EUSE Scholarship Programme in 2008/2009 and 2009/2011 EUSE is delighted to announce the “EUSE Scholarship Programme 2011/2013”. The Scholarship will provide an opportunity for three Employment Support Workers (i.e. Job Coaches, Employment Officers or those providing assistance to people with disabilities or from other disadvantaged groups to find employment) to participate in a study visit to another European State, of their choice. To coincide with the 11<sup>th</sup> EUSE Conference one of the Scholarship participants may be selected to present their scholarship report at the EUSE Conference. This decision will be based on the participants Scholarship Report.

**Aim of the scholarship is:-**

- To provide an opportunity for professional development and learning for Supported Employment practitioners through a study visit.

**Objectives of the scholarship are:-**

- To explore best practice in Supported Employment in another European State
- To experience first hand Supported Employment practice in another European State
- To compare and contrast Supported Employment practices between European States
- To learn new skills and practices in Supported Employment

**Applications will be particularly welcome from participants interested in visiting organisations providing Supported Employment for:-**

- **People with mental health difficulties**
- **People with Autism**
- **People from disadvantaged groups (i.e. lone parents, ex-prisoners, immigrants, young people leaving care, young people not in education, employment or training, people recovering from substance abuse etc)**

## EUSE Scholarship Programme Details:-

Number of Scholarships:	3
Funding available:	Up to €1,000 per person (maximum)
Duration of scholarship:	Minimum 3 days and up to 10 days

### Scholarship Timeframe

Completed Application Forms returned:	30 November 2011
Scholarships Participants Informed:	31 January 2012
Scholarship Study Visits	1 February 2012 – 30 November 2012
Scholarship Report Submitted	28 February 2013

### Scholarship Programme Criteria:

- Applicants must be working in the field of Supported Employment for a minimum of **2 years** providing direct assistance to people with disabilities or those from other disadvantaged groups to find employment.
- Applicant's organisations must be a member of their National Association/Network of Supported Employment
- Applicants National Association/Network must be a member of the European Union of Supported Employment. (see [www.euse.org](http://www.euse.org))
- Applicants must agree with the Terms and Conditions of the Programme.
- All Study visits must be completed by 30 November 2012.
- Applicants must seek approval from their employer by completing the Employer Agreement Form.
- Scholarship participants must complete a 3000 word report on their study visit by 28 February 2013 which will be disseminated through:-
  - National Association Website
  - EUSE Website
  - 11<sup>th</sup> EUSE Conference
  - Other relevant websites

### Funding Available

Participants will be reimbursed up to €1,000 Euros. This amount may vary, depending on travel expenditure, the duration of the study visit and the cost of living in the visited country. Costs covered will be:

- Travel to and within the chosen state i.e. flights and taxis
- Accommodation
- Food
- Travel & personal insurance

Any costs over €1,000 Euros will not be covered. Funding will be reimbursed upon completion of a Claim Form with accompanying original receipts/invoices.

Participants are responsible for arranging their own accident/health/travel insurance during their study visit abroad. EUSE will not be held responsible for any accident,

illness or travel cancellation or loss of belongings. This must be covered through travel and personal insurance.

If a Scholarship participant is selected to present at the 11<sup>th</sup> EUSE Conference, location to be announced, conference fees and expenses (travel and accommodation) will be covered by EUSE and 11<sup>th</sup> EUSE Conference organisers.

***Funding guidelines will be provided to successful applicants outlining costs and limitations covered. Participants may secure the initial funding from their employer and EUSE will reimburse their employer upon completion of a Claim Form with accompanying original invoices/receipts.***

#### **EUSE Scholarship Programme Terms and Conditions:-**

- Programme Participants must meet the criteria and aims and objectives of the programme
- It is the responsibility of Programme participants to identify a host Supported Employment organisation and the country they wish to visit.
- Programme Participants must make all travel, accommodation and study visit arrangements
- Programme Participants will be responsible for their own travel, health and personal insurance. **EUSE will not be held responsible for this.**
- **Funding** - Funding will be based on costs with receipts. If there are no original receipts no funding will be paid. Funding will be reimbursed upon completion of a Claim Form with accompanying original receipts/invoices. Funding guidelines will be provided to successful applicants outlining costs and limitations covered.
- Application Forms must be completed in English.
- **No substitutions** – if a selected participant is unable to take up scholarship, applicants on the reserve list will be offered the Scholarship.
- Applicants must obtain agreement from their Employer to participate in this Programme.
- Evaluation – All participants must participate in an evaluation of the Programme carried out by EUSE.
- Publicity –Participants must be prepared to be included in publicity materials regarding the EUSE Scholarship Programme.
- Selection Panel –a selection panel will consist of the EUSE President and EUSE Members.

- Only one participant will be selected from each EUSE National Association/Network state. However, if there are limited numbers of applicants, more will be selected.
- Selection of participants – Selection panel decision will be final.

### **Assistance in finding a host through EUSE National Associations**

EUSE National Associations/Network will assist participants in identifying a host Supported Employment organisation. Please visit [www.euse.org](http://www.euse.org) for contact details.

### **Timetable**

6 September 2011	-	EUSE Scholarship Programme 2011-2013 – Open for applications
30 November 2011	-	Closing date for applications
1 December 2011 to 31 January 2013	-	Selection of Scholarship Participants and participants informed
1 February 2012– 30 November 2012	-	Study Visits
28 February 2013	-	Study Visits Reports / Final Claim

### **Closing date for applications: 30 November 2011** **Applications must be submitted by:**

- 1) Email to: [info@niuse.org.uk](mailto:info@niuse.org.uk)

**AND**

- 2) Signed hardcopy posted together with signed Employer Agreement Form to:

EUSE Secretariat  
58 Strand Road  
Derry  
Co Londonderry  
BT48 7AJ Northern Ireland

Faxed copies will not be accepted.

*This information is available, on request, in Braille, large print, audio cassette and computer disk*